

AVONVALE UNITED FOOTBALL CLUB

Assessment details											
Date of assessment / review:	16.08.2020	Review period:	Monthly	Version No:	1.4						
Name of assessor:	Katy Riddington		Covid Officers								
Role within club:	Junior Section COVID officer	Junior Section COVID Officer	Katy Riddington 07715 643180								
Checked & approved by:	Chris Potter	Deputy Junior Section COVID officer	Rebecca Wilcox 07740 513490								
Role within club:	Club Chairperson	Senior Section COVID Officer	Stuart Dryden 07717 368754								
Scope of assessment											
Description of activities covered under the scope of this risk assessment:	This risk assessment covers all football activity under the authorisation and jurisdiction of Avonvale United FC. These activities are: training sessions carried out with restrictions caused by the COVID 19 pandemic; matches carried out with restrictions caused by the COVID 19 pandemic.										
People who might be harmed under the activities covered under the scope of this risk assessment:	Players, coaches, helpers, committee members, parents / guardians.										
Frequency of activities covered under the scope of this risk assessment:	At least once a week.										
Identification of Risks and Hazards											
Hazard identification		Risk assessment			Risk mitigation actions & residual risk rating					Actions	
Identify the hazard or risk during activities covered by the scope of this assessment	Affected persons	Likelihood without mitigation	Severity without mitigation	Risk rating	What measures and actions are in place to mitigate risk?	Likelihood with mitigation	Severity with mitigation	Risk rating with mitigation	Is residual risk rating acceptable?	Actions required in the event of incident or occurrence to stop an immediate risk	Action reporting or completion timeframe
Cross contamination during junior training sessions	Players, coaches, helpers, parents and guardians, spectators										
On exit & entry to the venue		2	3	6	<ul style="list-style-type: none"> - All visitors will self assess for COVID 19 prior to entry to the ground. - People displaying COVID 19 symptoms will not enter the ground. - A one way system is in place. Entry to ground at "clubhouse" end of field, exit at "farmgate" end of recreation ground. Clear signage on all entry and exit points. - Sanitising stations at entry, exit, track & trace stations. - Signage at sanitation point to recommend social distancing. - Clear channelling of all entrants in one way system. - Cones to provide indication of 2 metre social distancing. All activities to be held in outdoor locations. - The club will keep records of every authorised training session and / or match including the date, time and location as well as a list of attendees should the need arise for this information to be used for the purpose of contact tracing (NHS test & trace). This information shall be held for a minimum of 21 days. - A track and trace station is located in front of the club house and all entrants to the ground must register on arrival. - Staggered training times are in place to reduce footfall at entrance and exit points. 	1	3	3	Yes		
Using the café		3	3	9	<ul style="list-style-type: none"> - Orders to be taken in outdoor space at a distance from the kitchen. - Food and drinks to be delivered to the collection point. - Disposable cups to be used for drinks. 	1	3	3	Yes		
Using the toilets		2	3	6	<ul style="list-style-type: none"> - Limitation of one person to enter the club house to use the toilet at any one time. Green cone on hook outside club house door to act as visual indicator of toilet usage. Green = free, no green cone = engaged. Signage on club house wall to explain system. - Sanitisation station is in place next to the green cone. 	1	3	3	Yes		

Identification of Risks and Hazards											
Hazard identification		Risk assessment			Risk mitigation actions & residual risk rating					Actions	
Identify the hazard or risk during activities covered by the scope of this assessment	Affected persons	Likelihood without mitigation	Severity without mitigation	Risk rating	What measures and actions are in place to mitigate risk?	Likelihood with mitigation	Severity with mitigation	Risk rating with mitigation	Is residual risk rating acceptable?	Actions required in the event of incident or occurrence to stop an immediate risk	Action reporting or completion timeframe
Participating in training		3	3	9	<ul style="list-style-type: none"> imposed to protect all persons attending training from contamination of COVID 19. - Club to publish risk assessment, FA guidance and implementation plans to all club members request them to read prior to commencing training. - All parents / guardians for those under 18 shall complete an additional consent form acknowledging and accepting the risk of COVID 19 and agreeing to measures to minimise its spread. - AUFC will communicate all safety measures via email to all club members. - All participants must be correctly registered with the club, a player can not join in any session or match without completing this registration. - The club has appointed a COVID 19 officer and deputy for both the junior and senior players. - Coaches adapt sessions to ensure all activities confirm to safe FA guidelines. - Training groups shall not consist of more than 30 people (including coach). - Sufficient space will be provided between training groups in addition to staggered training times to allow for break periods between groups. - Coaches shall start and finish their sessions promptly with a minimum of a 15 minute gap between sessions. - Coaches shall wipe down any equipment after each session with PPE provided by the club (hand sanitiser, disinfectant spray& wipes, paper towels, face masks, gloves). - Each coach will have an individual sanitising kit for use during and after each training session. When appropriate hygiene breaks will be taken to ensure maximum safety. - Balls will be thoroughly cleaned in a specific ball cleaning bucket. - Goal keepers to wear gloves. Warm-up & cool-down exercises and team talks shall adhere to social distancing rules. - Minimise the amount of time players are in close proximity to each other (e.g.; marking on corner / free kick training). - Players must sanitise their hands prior to the commencement of training and at the end of the training session using the sanitiser provided by the coach. 	1	3	3	Yes	<p>If a player displays symptoms during a training session the individual is to be immediately removed from the session and sent home with parent or guardian who will be present during the full training session or match.</p> <p>If a coach displays symptoms during a training session the event will immediately terminated and all players sent home with parent / guardian who will be present throughout the session.</p> <p>If any player, spectator, coach, parent / guardian displays symptoms post a training session and tests positive for COVID 19 the COVID officer at AUFC must be contacted immediately to trigger the test and trace process.</p>	The event is to be reported to the COVID officer present immediately. This will trigger the test and trace process adhered to by the club.
Spectators		3	3	9	<ul style="list-style-type: none"> - Each junior player must have a parent / guardian present for the duration of the training session. - Players and spectators will be encouraged to leave the session promptly at the end to reduce congestion at ground. - Spectators shall adhere to social distancing rules at all times. - Spectators shall not congregate in groups of more than 6 people. - Spectators should not collect the ball if it goes off the pitch and they should not touch any of the equipment including goals or corner flags. 	1	3	3	Yes		
First aid		2	3	6	<ul style="list-style-type: none"> - For minor injuries or medical issues, where it is possible and safe to do so, a junior player should be treated by their parent / guardian who will be present at the ground. - In the event of a serious medical emergency or issue, the club first aiders will initially administer the necessary first aid whilst taking any precautions they can to minimise risk of contracting COVID 19, masks and gloves should be wear in this instance. - Coaches have read and familiarised themselves with the FA guidance on administering first aid during time period where COVID 19 additional measures are in place. - Each coach will have their own PPE kit provided by the club for use in emergency. - Stock levels of PPE will be regularly reviewed by the COVID Officer 	1	3	3	Yes	If a serious medical issue arises the coach must follow the clubs first aid process to log the event.	Complete incident form and notify parents immediately
Further spread of COVID 19 beyond the club		2	3	6	<ul style="list-style-type: none"> - The club has appointed 3 COVID 19 safety officers with details of how to contact in the event of symptoms being displayed. - Contact details for these individuals is provided as part of the consent form which must be completed by all club members. - Parents, guardians, coaches, committee members must inform the COVID 19 safety officer if they become symptomatic and test positive after recently attending a session. 	1	3	3	Yes	If any player, spectator, coach, parent / guardian displays symptoms post a training session and tests positive for COVID 19 the COVID officer at AUFC must be contacted immediately to trigger the test and trace process.	The event is to be reported to the COVID officer present immediately. This will trigger the test and trace process adhered to by the club.
Cross contamination during Avonvale United FC matches at home	Players, coaches, helpers, parents and guardians, spectators										

Identification of Risks and Hazards											
Hazard identification		Risk assessment			Risk mitigation actions & residual risk rating					Actions	
Identify the hazard or risk during activities covered by the scope of this assessment	Affected persons	Likelihood without mitigation	Severity without mitigation	Risk rating	What measures and actions are in place to mitigate risk?	Likelihood with mitigation	Severity with mitigation	Risk rating with mitigation	Is residual risk rating acceptable?	Actions required in the event of incident or occurrence to stop an immediate risk	Action reporting or completion timeframe
Junior match preparation and arrival		2	3	6	<ul style="list-style-type: none"> - All visitors will self assess for COVID 19 prior to entry to the ground. - People displaying COVID 19 symptoms will not enter the ground. - A one way system is in place. Entry to ground at "club house" end of field, exit at "farmgate" end of ground. Clear signage on all entry and exit points. - Sanitising stations at entry, exit, track & trace stations. - Signage at sanitation point to recommend social distancing. - Clear channelling of all entrants in one way system. - Cones to provide indication of 2 mtr social distancing. All activities to be held in outdoor locations. - The club will keep records of every match including the date, time and location as well as a list of attendees should the need arise for this information to be used for the purpose of contact tracing (NHS test & trace). This information shall be held for a minimum of 21 days. - A track and trace station is located in front of the club house and all entrants to the ground must register on arrival. - Players and supporters will be required to attend in the specific time slot provided prior to the match. - Prior to an away match the Avonvale United FC coaches will have been provided and read the host teams COVID 19 RA and communicated any relevant information to teams via email. - Changing rooms will not be available (exceptions to be made in certain circumstances as outlined in the FA guidelines). - Players should arrive to matches already in their kit, coaches should make provisions to enable players to take their own kit home to wash. - Car sharing to travel to and from games should be minimised and appropriate action should take place to ensure safe travel. 	1	3	3	Yes	If any player, spectator, coach, parent / guardian displays symptoms post a training session and tests positive for COVID 19 the COVID officer at AUFC must be contacted immediately to trigger the test and trace process.	The event is to be reported to the COVID officer present immediately. This will trigger the test and trace process adhered to by the club.
Senior match preparation and arrival		2	3	6	<ul style="list-style-type: none"> - All visitors will self assess for COVID 19 prior to entry to the ground. - People displaying COVID 19 symptoms will not enter the ground. - The club will keep records of every match including the date, time and location as well as a list of attendees should the need arise for this information to be used for the purpose of contact tracing (NHS test & trace). This information shall be held for a minimum of 21 days. - The Senior section COVID officer will log all details for the track and trace system prior to the commencement of a match and ensure that this includes all spectators and match officials. - Players and supporters will be required to attend in the specific time slot provided prior to the match. - Prior to an away match the Avonvale United FC coaches will have been provided and read the host teams COVID 19 RA and communicated any relevant information to teams via email. - Changing rooms will not be available (exceptions to be made in certain circumstances as outlined in the FA guidelines). - Players should arrive to matches already in their kit, coaches should make provisions to enable players to take their own kit home to wash. - Car sharing to travel to and from games should be minimised and appropriate action should take place to ensure safe travel. 	1	3	3	Yes	If any player, spectator, coach, parent / guardian displays symptoms post a training session and tests positive for COVID 19 the COVID officer at AUFC must be contacted immediately to trigger the test and trace process.	The event is to be reported to the COVID officer present immediately. This will trigger the test and trace process adhered to by the club.

Identification of Risks and Hazards											
Hazard identification		Risk assessment			Risk mitigation actions & residual risk rating					Actions	
Identify the hazard or risk during activities covered by the scope of this assessment	Affected persons	Likelihood without mitigation	Severity without mitigation	Risk rating	What measures and actions are in place to mitigate risk?	Likelihood with mitigation	Severity with mitigation	Risk rating with mitigation	Is residual risk rating acceptable?	Actions required in the event of incident or occurrence to stop an immediate risk	Action reporting or completion timeframe
During match		3	3	9	<ul style="list-style-type: none"> - Coaches will ensure all matches adhere to all government and FA guidelines +F25 - A player should shower / wash at home - Warm ups, team talks and cool downs shall adhere to social distancing - Substitutes, coaches and assistants shall ensure that they adhere to social distancing on the side line. - No hand shakes pre or post match and players must sanitise hands immediately prior to and after a match. - Goal celebrations are discourages - Spectators shall adhere to social distancing rules at all times. - Spectators shall not congregate in groups of more than 6 people. - Spectators should not collect the ball if it goes off the pitch and they should not touch any of the equipment including goals or corner flags. - Players & officials should not spit when at the ground and any chewing gum must be disposed off before entering the ground. - Players should avoid shouting when facing each other to reduce the risk of transmitting any germs. - Spectators shall not pick up the ball if it goes out of play. This must be left for the players. 	1	3	3	Yes		
Using the toilets		2	3	6	<ul style="list-style-type: none"> - Limitation of one person to enter the club house to use the toilet at any one time. Green cone on hook outside club house door to act as visual indicator of toilet usage. Green = free, no green cone = engaged. Signage on club house wall to explain system. - Sanitisation station is in place next to the green cone. 	1	3	3	Yes		
First aid		2	3	6	<ul style="list-style-type: none"> - For minor injuries or medical issues, where it is possible and safe to do so, a junior player should be treated by their parent / guardian who will be present at the ground. - In the event of a serious medical emergency or issue, the club first aiders will initially administer the necessary first aid whilst taking any precautions they can to minimise risk of contracting COVID 19, masks and gloves should be wear in this instance. - Coaches have read and familiarised themselves with the FA guidance on administering first aid during time period where COVID 19 additional measures are in place. - Each coach will have their own PPE kit provided by the club for use in emergency. - Stock levels of PPE will be regularly reviewed by the COVID Officer 	1	3	3	Yes	If a serious medical issue arises the coach must follow the clubs first aid process to log the event.	Complete incident form and notify parents immediately
Further spread of COVID 19 beyond the club		2	3	6	<ul style="list-style-type: none"> - The club has appointed 3 COVID 19 safety officers with details of how to contact in the event of symptoms being displayed. - Contact details for these individuals is provided as part of the consent form which must be completed by all club members. - Parents, guardians, coaches, committee members must inform the COVID 19 safety officer if they become symptomatic and test positive after recently attending a session. 	1	3	3	Yes	If any player, spectator, coach, parent / guardian displays symptoms post a training session and tests positive for COVID 19 the COVID officer at AUFC must be contacted immediately to trigger the test and trace process.	The event is to be reported to the COVID officer present immediately. This will trigger the test and trace process adhered to by the club.

Parking & Registration Protocol at Avonvale Utd FC

- Please reverse diagonally up to the hedge to maximise spaces
- Entrance at Pavilion end of ground & Exit at "farmgate" end of ground
- All attendees MUST register at desk before joining the coach for training or match

